

**Parish Council Meeting**  
**Thursday, Dec. 10, 2015 – 7:00 PM**  
**Approved**

**Attendees:** Council members Fr. Frank Schuster, Al Kuntz (President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (trustee), Bill Kary, Pat Anderson (Business Manager), Connie and Ken Roehrich (V-Pres.)

***Call to Order and Opening Prayer***

Council President Al Kuntz called the meeting to order. Fr. Frank led the council in the opening prayer.

***Agenda***

Marge asked to add to the agenda the request from Dakota Fire to do the annual servicing of the fire extinguishers. **Action:** Marge will work with Dakota Fire on getting this done.

***Approval of Meeting Minutes from October 29, 2015***

- Bev Monroe moved to accept the Oct. 29 parish council minutes; Rich Conley seconded the motion; the motion passed.

***Committee Reports***

**Financial**

- Pat Anderson provided a copy of the fiscal year to date (July 1 – November 30, 2015) statement of financial position and statement of activities. The balance sheet was discussed; there are 3 months of operational funds in the parish checking account aside from the restricted fund.
- The Altar Society Statement of Financial Position as of November 30, 2015 was distributed.

**Capital Campaign**

Pat provided an updated report as of 12/10/2015

- 28 FAMILIES PARTICIPATING (34%)
- 1 NONPARISHIONER PARTICIPATING
- 1 BUSINESS PARTICIPATING
- October 2015 Money Market and CDs                      \$145,000.
- Cash Donation Total    \$ 61,485.
- Pledges    \$100,065.
- Total    \$306,550.

It was recommended that Father Frank make a general appeal after Mass to request names and addresses of former parishioners or family that possibly might donate to the roof fund.

- We are waiting to hear from CES whether we received the matching grant. Ben Schafer has been asked to work on applying for other grants.

### ***Maintenance/Capital***

- Ken has worked on the furnace for preventative maintenance.

### ***Stewardship***

- Father will arrange for a stewardship committee meeting of Shane, Lynelle, Val and Nathan to plan a stewardship event.

### ***Liturgy***

- The Christmas Eve Mass will be at 5 pm and the Holy Mother Mary of God Mass will be Dec. 31 at 5 pm.
- Father will be here for the Christmas program on Dec. 20.

### ***Christian Services, Environment, & Social***

- Bev reported that the CCD Christmas program will be Sunday, December 20 following Mass.
- The altar society will take over the flower fund and pay for the flowers at Christmas. It was suggested that we promote the flower fund in the bulletin and ask people to donate in memory or honor of someone.

### ***New Business***

#### **Donated Items from John Hruby**

- The donated items were reviewed; it was discussed to set a minimum amount for the items and then if several people are interested that we bid the items out.
- Bill Kary was thanked by the council for taking charge of picking up the items and for facilitating the selling of the items.
- The truck has been sold for \$500 and the money will go towards the roof project.

### ***Parish Review Report***

- The parish review report was discussed with all the recommendations from the Diocese. Action suggested for the items involving the parish were determined as follows:
  - 1) Marge will purchase two security bank bags so that we can comply with the requirement to have tamper proof bags until the collection is deposited.
  - 2) Pat will call Marge to witness opening of mail as needed.
  - 3) A key log will be put together so that we know who has keys to the church.
  - 4) Review and training of emergency preparedness policies will need to be done and will be planned in 2016.

### ***Next Meeting***

- The next meeting will be Tuesday, January 19 at 6:00 p.m.

***Closing Prayer***

- Father concluded with a closing prayer. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

*Pat Anderson*

Pat Anderson, Business Manager