

Parish Council Meeting
Tuesday, January 19, 2016– 6:00 PM

Attendees: Council members Fr. Frank Schuster, Al Kuntz (President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (trustee), Bill Kary, Pat Anderson (Business Manager), Connie and Ken Roehrich (V-Pres.)

Call to Order and Opening Prayer

Council President Al Kuntz called the meeting to order. Fr. Frank led the council in the opening prayer.

Approval of Meeting Minutes from December 10, 2015

- Rich Conley moved to accept the December 10, 2015 parish council minutes; Bev Monroe seconded the motion; the motion passed.

Committee Reports

Financial

- Pat Anderson provided a copy of the fiscal year to date (December 2015) statement of financial position and statement of activities. The balance sheet was discussed; there are 3 months of operational funds in the parish checking account.
- The Altar Society Statement of Financial Position as of December 31, 2015 was distributed.
- \$250,000 in all funds is insured by FDIC. The money market and parish account balances supersede that level; it was recommended that Fr. Frank contact the bank to insure against balances greater than \$250,000.

Bev Monroe moved to accept the financial reports; Ken Roehrich seconded; the motion passed.

Capital Campaign Update

Pat provided an updated report as of 1/19/2016

- 46 FAMILIES PARTICIPATING (55%)
- 6 NONPARISHIONER PARTICIPATING
- 1 BUSINESS PARTICIPATING
- 2 Organizations

October 2015 Money Market and CDs	\$145,000.
Cash Donation Total	\$ 82,135.
Cash Paid on Pledges	\$ 17,380.
<u>Outstanding Pledges</u>	<u>\$ 101,285.</u>
Total	\$ 345,800

Jim Porter and Ben Schafer have been pursuing other grant opportunities but currently there aren't grants that we would be able to apply for.

Resolution Update

The resolution that was approved by the Diocese of Bismarck in July 2015 has recently been reviewed. The capital campaign goal was to raise \$263,000 (cash, pledges and grants) by December 2015. We did not reach that goal so we need to send in an updated resolution along with a request for financing and the amount of financing. Action: A new resolution will be written and submitted.

Maintenance/Capital

- No updates.

Stewardship

- Father will arrange for a stewardship committee meeting of Shane, Lynelle, Val and Nathan to discuss stewardship. Fr. would like to offer Masses in thanksgiving for everyone.

Liturgy

- During lent we will have living Stations of the Cross on Sunday, Feb. 28. There will be Stations of the Cross on Wednesday evenings and soup/bread.
- VBS this year will be scaled back to 1 day in the park since we will be having the building project going on.
- Fr. would like to plan for the summer Masses again on Wed. evenings.

Christian Services, Environment, & Social

- Bev reported about the CCD Christmas program and potluck in December.
- The altar society paid the balance of the Christmas flower bill that was not covered by the Christmas flower donations; the balance was \$63.73.

New Business

Building Plans – Next Steps

- Fr. Frank presented the Jan. 18, 2016 memo from Al Fitterer with the architectural services proposed and the preliminary project schedule. Also presented were the minutes from the project review meeting with Al Fitterer, Fr. Frank, and Ken Roehrich.
- Fr. stated that there is the option to have triple pane windows as part of the planning; Fr. will inform parishioners.
- We will need to check into any potential liability issues for parishioners that are helping with the project; Pat will contact Tony Chap at the Diocese.
- Building contracts will have to be in place and reviewed by Catholic Mutual.
- Jim requested that a bid also be requested from a company out of Valley City that did work on the bank; Jim will get the name to us.

- Fr. and Ken will review the plans further; if we can save some money by doing the work ourselves we'd like to do this.

Bill Kary motioned to accept Al Fitterer's proposal; Bev Monroe seconded the motion; the motion passed.

Fr. Frank was thanked for the outstanding job done with the building project. When we get close to sealing the deal Father and Mike will shave their beards.

Next Meeting

- The next meeting will be Tuesday, February 16 at 6:00 p.m. (Later changed to April 7, 2016 at 6:30 PM)

Closing Prayer

- Father concluded with a closing prayer. The meeting adjourned at 7:45 p.m.

Respectfully submitted,



Pat Anderson, Business Manager