

Parish Council Meeting

May 3, 2016 – 6:30 p.m.

Approved

Attendees: Council members Fr. Frank Schuster, Al Kuntz (President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (trustee), Bill Kary, Pat Anderson (Business Manager), Connie and Ken Roehrich (V-Pres.)

Guests: Heidi Quinn

Call to Order and Opening Prayer

Council President Al Kuntz called the meeting to order. Fr. Frank led the council in the opening prayer.

Items to the Agenda

Marge requested to discuss a request to have some vendors sell their goods in our hall on June 11.

Approval of Meeting Minutes from April 7, 2016

Bill Kary moved to accept the April 7, 2016 parish council minutes; Rich Conley seconded the motion; the motion passed.

New Business

Heidi Quinn discussed a request for the Catholic Daughters to use the parish hall on June 11 for a free will rummage sale during the Wild in Wilton Days. The request was made providing that:

- A certificate of insurance is provided that lists Sacred Heart and the Diocese of Bismarck as additional insureds.
- A hold harmless agreement is signed.
- In the event the hall would be needed for a church function (i.e. funeral), the hall could be cleared of the rummage items.

Marge Conley discussed a request to have some vendors sell items during Wild in Wilton Days on June 11. The request was made providing that:

- A certificate of insurance is provided that lists Sacred Heart and the Diocese of Bismarck as additional insureds.
- A hold harmless agreement is signed.
- The items for sale need to be appropriate to be sold from a church.
- In the event the hall would be needed for a church function (i.e. funeral), the hall could be cleared of the rummage items.

Pat will email Heidi and Marge the hold harmless agreement and information that Catholic Mutual Group requires.

Unfinished Business

A parish potluck will be held on June 5 following the 8:30 a.m. Mass to celebrate our roof renovation. **Action: Connie Roehrich will see if Veronica will shear Fr. Frank's beard.** If we could get someone to be the auctioneer that would be good and to invite bidders to also bid to save his beard.

Committee Reports

Financial

1. Pat Anderson presented the April 30 Statement of Financial Position and the Fiscal YTD Statement of Activities. A \$5000 CD will be coming due in June and this will be cashed in and used for roof funds. Some expenses have been paid out of parish funds for the roof project (\$400 legal fees and \$1285.37 printing fees) so this will need to be reimbursed back from the roof funds.
2. Roof funds – a budget projection of the roof project was given and it is estimated that a \$47,000 loan will be needed contingent on how much more cash is paid on pledges. The loan will not be taken out until it is necessary.

Building Updates

Ken Roehrich reported that the temporary electrical and temporary new gas line is done. The air conditioners will be pulled out tonight and then things will be ready for digging. Ken will follow up with Dan on the electrical outlets that are out in the kitchen. The hold harmless agreements with volunteers will be coming.

Maintenance/Capital

Rich Conley will do the painting of the windows this summer. It was discussed that we should ponder on possibly putting in new windows (vinyl) in the hall and office.

Also discussed was the possibility of sheet rocking the east wall over the paneling in the church and painting to match the altar area to brighten up the area. Also discussed was to include doing this on the side paneling near the altar area on the north and south upper walls. **Action: This will be discussed with Associated Builders to get an add on price for this.**

There are a few lights we should change under the side hallways in the church. We probably will need to replace all lights in the church which will probably be around \$7 - \$10,000 dollars.

The priority will be to:

- 1) sheet rock and paint the back east wall and paneled areas by the front altar in the church,
- 2) replace the lights in the church
- 3) replace the light fixtures in the sacristy and hallway

Liturgy

Beginning June 1 Father will schedule a Wednesday evening Mass at 7 p.m. over the summer.

Stewardship

Father Frank discussed that he is going to come up with a deliberate plan for stewardship that includes goals that we need to start working with. He has a pamphlet that he wants to go through with all of parish council.

Education

Bev Monroe reported that the CCD party may possibly be Wednesday May 25. VBS will be 1 day in the park. A graduation party is scheduled for May 15 following Mass. Graduating is Kate Fox, Brandon Jenkins and McKenzie Thorson.

Christian Services, Environment and Social

Five new albs for the altar servers have been purchased. Father discussed that a couple of candlebras and candlestick holders need to get replated and that he would like to take them to Hurleys the next time he goes. The cost would be \$1200. Marge discussed the need for the chalices to be replated and that those are used more often.

Discussed was the need to update our building/maintenance plan and formulate a list of things that need to be done after the roof is completed. The list could be placed on the bulletin board and to keep people aware of the ongoing need to maintain and take care of things.

Fr. Frank will host a social for the parish council members (and spouses) on June 3 at 5 p.m. at his home.

Next Meeting Date

A date was not determined for the next meeting.

Closing Prayer

Father concluded with a closing prayer. The meeting adjourned at 7:50 p.m.

Respectfully submitted,



Pat Anderson, Business Manager