

## **Sacred Heart Parish Council Meeting Minutes**

**1.26.17**

**6:30 PM**

### **Sacred Heart Fellowship Hall**

**Attendees:** Fr. Frank Schuster, Ken Roehrich (Vice-President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (Trustee), Bill Kary, Travis Greff, Robi Hutzenbiler and Pat Anderson (Business Manager)

#### ***Call to Order and Opening Prayer***

Vice-President Ken Roehrich called the meeting to order. Fr. Frank led the council in the opening prayer.

#### ***Items to the Agenda – none.***

#### ***Approval of Meeting Minutes from November 17, 2016***

Bill Kary moved to accept the November 17, 2016 parish council minutes; Rich Conley seconded the motion; the motion passed.

#### ***Parish Council President and V-President***

Bill nominated Rich for President; Rich nominated Kenny and that nominations cease. Kenny agreed to be council president. Kenny nominated Rich for vice-president; Bill seconded the motion and moved that nominations cease; passed.

#### ***Unfinished Business***

1. New council members – Travis Greff and Robi Hutzenbiler were welcomed as new parish council members.
2. Insurance – Catholic Mutual Group has been notified of the roof renovations and the paperwork needs to be completed yet. Pat will follow up on this.

#### ***Committee Reports***

##### **Finance:**

- Pat Anderson presented the December 31, 2016 Statement of Financial Position and the fiscal year-to-date Statement of Activities. There is around 3-4 months of operating expenses in the checking account and once the income/expenses have been adjusted for roof renovations there is a net loss of \$3,724 for the fiscal year. We have reserves in the parish checking account so this has not been a problem. CMG has paid \$2000.87 on the insurance claim for water damage in the bathrooms and for carpet clean up. Monthly donations are averaging \$4726/month and our budget is \$5200/month.
- Pat Anderson reviewed the roof budget and currently it is projected that we will need to take out at least a \$54,000 loan as of today. If more pledge payments come in the loan may be less.
- Pat discussed the loan term options and interest rate of 2.99%. The parish council will wait to make a decision until the final bills have arrived. Currently there is around \$10,000 in roof funds in our money market account.

**Building Updates:**

1. Concrete work – the concrete added on the west side will need to be redone next spring as the drainage will not be adequate. Associated Builders has taken responsibility of the issue and has promised to take care of this. It was suggested that we discuss with Al Fitterer about possibly holding back some of the payment to Associated Builders until the problem is corrected.
2. The gutters need to be installed yet.

**Maintenance/Capital:**

1. Ken and Connie Roehrich have updated the yard maintenance lists and Cindy Opp has updated the church cleaning list.
2. Enhancements to the sound system have been done and new speakers installed in the church. A donation has been made to cover the cost of the enhancements.
3. The office has been painted and a new desk purchased for that area. Ken Roehrich will get a price for the cost of new flooring to go into the office. It was thought that some of the parish council members could install the new floor.
4. The kitchen has been rewired and new lighting put in. There is a noticeable difference on brightness in the kitchen.
5. Discussion was held on putting cabinets in the multipurpose room along the brick wall. The cost would be around \$6300. The parish council tabled this and recommended that we make a list of things that should be done with higher priority (i.e. lighting in the church).
6. Father will call the Diocese regarding Stations of the Cross to see if there is anything available from surplus.

**Liturgy:**

- Fr. Frank will be gone this weekend and we will have a priest from the Abbey.
- Fr. Frank will plan on having one weekday liturgy in the summer.
- It was suggested to have a Padre's Corner in the bulletin. Jim and Rich will put together a box to drop in questions.

**Stewardship: Tabled****Education:**

- Misty Schafer has resigned as DRE. Emily Hutzenbiler has agreed to be our DRE. Fr. Frank and Pat have met with her to establish the position responsibilities and to discuss questions/concerns with her.

**Christian Services, Environment and Social**

- Bev asked that we have in the bulletin again the flower fund prior to Easter.
- Bev provided 3 verses that are possibilities for having painted on the south wall in the church. It was suggested that we print them up and have the parishioners look at them and see what they think and offer for anyone to submit an idea.

**Conflict of Interest Statements**

Council members received a conflict of interest and disclosure policy from the Diocese. All were asked to complete the conflict of interest disclosure statement.

**Next Meeting**

- TBA.

**Closing Prayer led by Fr. Frank; adjourned at 8:20 p.m.**

Respectfully submitted,

*Pae Anderson*