

Sacred Heart Parish Council Meeting Minutes

5.11.17

7:00 P.M.

Sacred Heart Multipurpose Room

Attendees: Fr. Frank Schuster, Connie and Ken Roehrich (President), Rich (V-President) and Marge Conley (Trustee), James Porter (Trustee), Bill Kary, Travis Greff, Robi Hutzenbiler and Pat Anderson (Business Manager)

Guests: Ryan Heinsohn, Beth Johnson, and Eric Sauter from Bek Communications; Amy Beehler

Call to Order and Opening Prayer

President Ken Roehrich called the meeting to order. Fr. Frank led the council in the opening prayer.

Items to the Agenda – Rich requested that we add: Replace the hall windows

Approval of Meeting Minutes from March 23, 2017

Travis Greff moved to accept the March 23, 2017 parish council minutes; Rich Conley seconded the motion; the motion passed.

Unfinished Business

- 1. Fob System and Security Camera Option (Bek Communications) – Representatives from Bek provided information/proposals on two FOB options and a security cameras/surveillance.** No decision was made on the proposals; Fr. Frank will approach some people regarding support for the project. It was recommended that we check with CMG to see if a reduction in insurance rates would occur with a security camera option. Addendum: The installation of a surveillance system wouldn't directly impact the rate but could indirectly impact rates if the diocese claims are lessened overall. Rates are determined based on losses within the diocese.
- 2. CMG Insurance** - CMG has appraised the current value of the premises at \$1.518 million (of which \$160,219 is for the contents). Concerns were raised that this was not enough coverage. Action: Pat will contact Al Fitterer to ask him what the cost per square footage would be to replace the property and to inquire about the like kind for like kind replacement that was put on the roof (no value added) by CMG. Pat will ask CMG if pews are considered part of the contents or structure costs. Addendum: CMG says the pews are considered part of the structure.
- 3. Stations of the Cross** – No definitive plans have been made regarding the painting of the stations. Fr. will attempt to get in touch with Bev's daughter again. All of the stations have been spoken for.
- 4. South Wall Verse** – The verse selected with the most votes was: *Jesus said, "Let the children come to me and do not prevent them; for the kingdom of God belongs to such as these. Amen, I say to you, whoever does not accept the kingdom of God like a child will not enter it."*
- 5. Lawn** – Rich will call Nitrogreen and have them take care of the yard (chemical and fertilizer).

Committee Reports

Finance:

- **Financial Reports** - Pat Anderson presented the April 30, 2017 Statement of Financial Position and the fiscal year-to-date Statement of Activities. There is around 3-4 months of operating money in the checking account. Once the income/expenses have been adjusted for roof donations and renovations our income is basically meeting expenses with no net gain. Some of the parish operating money that had been built up last year has been used for some maintenance and upgrades this year (office flooring, office desk, painting, safe, and office chair).
- **Roof Funds and Budget** - Pat Anderson reviewed the roof budget and currently it is projected that we will need to take out a \$41,400 loan at this time. The final bill from Associated Builders has not been billed and they are finishing up loose ends this month. It is anticipated we will need to take the loan out in June. Outstanding pledges are \$58,200.
- **Expansion Loan** - Fr. Frank has asked the Diocese if we would have the option to borrow from the Union Bank especially as the interest rate at the Diocese is a variable rate and the Union Bank would be a fixed rate. The Bishop said that we will need to use the Diocese Expansion Fund for a loan.

Building Updates:

- A walk through of the building was done with Al Fitterer, Bob Kjonaas (Associated Builders) and Al Stroh (Associated Builders) today. Some items that need to be completed include: exterior caulking around door and sidewalk; painting around the doorframe; and fixing of loose tiles in the Mother Teresa room. Westernedge Electric needs to check outlets that aren't working for the heat tape. There will also be adding of heat tape in the long roof valley on the west side where the snow really piled up this winter. A change order will be done to add snow guards to roof on both sides of the main entry and to change the lockset at the multipurpose door into the storage area to a classroom intruder lockset.
- Al Fitterer and Ken are going to work on the metal for the louvers to build protective hoods to keep the snow out.
- A parish building update will be held on June 11 at 4:30 p.m. followed by a potluck. The parish will provide burgers, brats, hotdogs and buns. Fr. would like a power point presentation that has building financial information that outlines what things have been done and how the money has been spent. Following this will be an update on parish operational income/expenses. A post card will be mailed to parishioners and donors.
- Fr. would like to have in the bulletin a report of parish income/expenses each month.

Liturgy:

- Fr. Charlie Heidt is covering the May Sunday liturgies while Fr. Frank is away on retreat and vacation.
- During the summer Fr. Frank will offer Mass on Thursday evenings at 6:30 p.m.

Christian Services, Environment and Social:

- Usher training needs to be scheduled after Mass some Sunday.

New Business

- **CDA Rummage Sale** – Amy Beehler made a request for the Catholic Daughters to have a free will rummage sale on Saturday, June 17th (for public) and Sunday, June 18th (for the parishioners, after Mass). All proceeds will go to charitable causes. The council approved the event providing that the insurance requirements are met. Amy was provided with a hold harmless agreement to complete. Bill Kary moved to waive the rental fee of \$125; Rich seconded the motion; motion passed. Amy was informed that if a funeral would arise that the Catholic Daughters would need to move things from the hall into the classrooms to have it out of the way.
- **Replacement of Windows** – Rich brought up that the windows in the fellowship hall really need to be replaced and that we should look into the cost for new ones. It was discussed that we should have windows that can be opened (encasement style).

Next Meeting

- The next parish council meeting will be on Thursday, June 15 at 7 p.m.

Closing Prayer – Led by Fr. Frank

Respectfully submitted,

Pae Anderson