

**Sacred Heart Parish Council Meeting**  
**August 30, 2016 – 6:30 p.m.**  
**Sacred Heart Fellowship Hall**

**Attendees:** Council members Fr. Frank Schuster, Al Kuntz (President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (trustee), Bill Kary, Pat Anderson (Business Manager), Connie and Ken Roehrich (V-Pres.)

***Call to Order and Opening Prayer***

Council President Al Kuntz called the meeting to order. Fr. Frank led the council in the opening prayer.

***Items to the Agenda – None.***

***Approval of Meeting Minutes from July 17, 2016***

Rich Conley moved to accept the July 17, 2016 parish council minutes; Bev Monroe seconded the motion; the motion passed.

**Financial**

1. Catholic Extension Society (CES) Grant – Pat Anderson reported that CES will be making a \$60,000 grant payment to the Diocese of Bismarck very soon and then payment will be made to Sacred Heart from the Diocese of Bismarck.
2. Pat Anderson presented the August 31, 2016 Statement of Financial Position and the Fiscal YTD Statement of Activities. The parish has had a net loss of around \$1448 in the new fiscal year (July – August 2016) once the income and expenses for the roof renovation project were adjusted out of the profit/loss totals. Donations are typically down over the summer and expenses are higher with annual CMG insurance, software and website payments. The parish currently has about 4 months of operating money in the checking account. The expansion fund CDs that we have through the Diocese will be transferred into the Diocese Demand funds at .6% interest or the parish can invest them in the Foundation Agency Account. This account is invested and at risk.
3. The roof budget was reviewed and cash available for the project is \$204,734.85. The \$60,000 grant money will be forthcoming soon and it is estimated that a \$50,000 loan will be necessary. The loan will not be taken out until it is needed. Outstanding pledges are \$82,730.

**Building Updates**

Electrical - Lighting in the church was further discussed and conduit will be laid for wiring the church for future needs (for cove lighting and lighting around Stations of the Cross). It was discussed that the light fixtures will need to be updated especially as the church will be so much darker now. It was recommended that we get the roof done and then see what can be done as far as lighting.

## **Maintenance**

1. **Carpet Cleaning** – The carpets will be professionally cleaned after the construction project is done.
2. **Painting of Windows** - The painting of the windows will be done after the roof construction.

## **Liturgy**

The Wednesday evening Masses are done now for the summer. There will be a 5 p.m. Saturday evening Mass on October 1 in addition to the Sunday, October 2, 8:30 a.m. Mass to accommodate the Octoberfest activities.

## **Stewardship**

Stewardship plans have been tabled.

## **Education**

Bev Monroe reported that VBS was on Sunday, August 7 and there were around 20 kids in attendance. There will be a CCD teachers' meeting on September 11 and CCD will begin on September 25.

**Christian Services, Environment and Social – nothing to report.**

## **Unfinished Business**

1. **Octoberfest** – Pat Anderson reported that the city memorial hall is reserved for Oct. 1 and 2 and the rental fee paid.
2. **Nitrogreen** - Rich Conley reported that he has a message into Nitrogreen for them to contact him on the cost for fertilizing and chemical on the lawn in the spring and fall.
3. **Insurance** – Pat Anderson reported that the replacement cost on the church and hall is established at \$1,126,000 through CMG. It was recommended that we ask CMG about this and look at increasing this to \$4 million.

## **New Business**

1. **Diocesan Synod** – A Diocesan Synod will be held on November 9 from 8 a.m. – 5 p.m. at Cathedral of the Holy Spirit. Fr. Frank would like our trustees, Marge and Jim, to attend this meeting.
2. **Fall Clergy Conference** – Father Frank will be attending the Fall Clergy Conference in Medora on September 5 – 8.
3. **IPF** - Father Frank will be attending the Institute of Priestly Formation from Oct. 3 - 11.
4. **Dedication of New Addition/Roof** – The Bishop will be here on Sunday, November 27 for Mass and to dedicate the new addition and roof. There will be a potluck following the dedication.

**Next Meeting Date**

A date was not determined for the next meeting.

**Closing Prayer**

Father concluded with a closing prayer. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Anderson".

Pat Anderson, Business Manager