

Parish Council Meeting
Thursday, April 7, 2016– 6:30 PM

Attendees: Council members Fr. Frank Schuster, Al Kuntz (President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (trustee), Bill Kary, Pat Anderson (Business Manager), Connie and Ken Roehrich (V-Pres.)

Guests: Al Fitterer, Dan Schonert

Call to Order and Opening Prayer

Council President Al Kuntz called the meeting to order. Fr. Frank led the council in the opening prayer.

Approval of Meeting Minutes from January 19, 2016

- Bill Kary moved to accept the January 19, 2016 parish council minutes; Rich Conley seconded the motion; the motion passed.

Committee Reports

Building

1. Construction Bids – Al Fitterer

Al Fitterer opened the sealed bids for the general construction and presented the amounts:

General Contractor	Base Bid	Alternate 1 Sidewalk on West Side	Alternate 2 Change floor from VCT to Luxury Vinyl	Alternate 3 Remove upper window vertical framing from Nave	Total
Associated Builders	\$316,000	\$4,900	\$2,000	(\$600)	\$322,300
Profess. Contractors	\$327,700	\$3,800	\$1,850	\$3,200	\$336,550
Capital City Construc.	539,750	\$5,000	\$2,000	\$1,000	\$547,750

Rich Conley moved that we add to the construction project bid to put a dropped ceiling in the classrooms, storage and hall addition; Ken Roehrich seconded the motion; the motion passed. The estimated cost will be another \$5000 – \$5500. Al will need to give a contingency bid for the drop ceiling. **Addendum:** *Email from Al Fitterer on 4/19/16 that the ABI will be \$2110.*

Rich Conley moved that Sacred Heart award the bid to Associated Builders Inc., Bill Kary seconded the motion; the motion passed.

Rich Conley moved to accept all three alternates to the project; Bill Kary seconded the motion; the motion passed.

Ken Roehrich will be submitting a proposal which will run \$1500 - \$2000 to cover materials; his labor will be donated. He needs to get further information from MDU before submitting the proposal.

Dan Schonert submitted a budget quotation for electrical construction (refer to proposal). The budget price is \$14,600 and if he can get it down to \$12,000 they will. A 10% in kind contribution of the final project electrical cost will be given. **Action: Pat will email Dan with the requirements from CMG for the contract.**

2. Building Permit

Approval is needed by the Wilton Zoning Committee for the addition of 975 square feet. The total square footage of the buildings on the lot cannot exceed 35% of the lot. Once the zoning committee approves the project it has to be officially approved by the commission and a building permit issued. **Action: Ken and Jim will attend the zoning committee meeting and Pat will get back to them with the date of the meeting.**

3. Contract Review

Al Fitterer will put together the contract with the contractor. The contract will need to be submitted to Catholic Mutual Group (CMG) prior to signing.

The council requested to ask CMG if they would cover damages to any of the new roof during the construction if a windstorm caused damage to the new roof. **Action: Pat will check with CMG. Addendum:** The response from CMG: Yes, the builders risk coverage would respond to this type of claim.

4. Volunteers Hold harmless/Indemnity Agreements

Ken Roehrich will oversee the volunteers that will help with the project. CMG has provided volunteer hold harmless/indemnity agreements that will need to be signed prior to any work being done. Ken was provided with the agreements.

Financial

1. Resolution Approval

An updated resolution was submitted to Diocese of Bismarck and we have been approved for up to a \$90,000 expansion fund loan at 2.99%. We will not request the loan until it is necessary.

2. FDIC on balances above \$250,000

Fr. Frank had visited with the president of the Union Bank concerning the balance in the money market above \$250,000 not being insurable by FDIC. The bank could pledge a bond but as the money would continue to grow in the account another bond would need to be pledged etc. Dean provided a financial report of the status of the bank and assured of the financial stability of the bank. Rich Conley moved not to have the bank pledge a bond to secure the money; Bill Kary seconded the motion; the motion passed.

3. MyEoffering

Pat discussed that a request has come forth on making electronic payments and paying the roof pledge via credit card each month. We were able to make arrangements for the individual to do so through the Diocese of Bismarck. The question now is, do we need to enact a process again whereby parishioners can make electronic payments. MyEoffering was discussed as a possible option. All ACH transactions (checking/savings accounts) there is a .30 cents per transaction. For credit/debit card transactions there is a 2.75% + .30 cents per transaction. There is no annual fee or monthly or set up fee. Pat contacted a couple of churches that are using it and the process is very user friendly and the churches didn't have any concerns/complaints. Bill Kary moved to set up MyEoffering; Connie Roehrich seconded the motion; the motion passed.

Maintenance/Capital

- The windows need to be repainted.

Liturgy

- Fr. would like to plan for the summer Masses again on Wed. evenings. On April 20 there will be a 6:30 p.m. Mass.

Stewardship

- The Diocese of Bismarck has their Stewardship Conference on Friday, April 22 (afternoon to early evening) and Saturday, April 23 (a.m.). The council and trustees were invited to attend.

Christian Services, Environment, & Social

- Five first communicants and First Communion will be April 24.
- The graduation Mass will be May 15 with a party to follow for our 3 seniors.
- VBS will be a 1 day event in the park this year.
- The Easter flower fund had \$355 dollars and Altar Society picked up the balance of \$76.41.

New Business

Synod

- The Bishop is calling a Synod meeting on November 9. Two representatives are needed from each parish. Father requested that our trustees attend.

Celebration

- Fr. would like to have a parish potluck/celebration and auction off his beard to raise money for the roof. Date to be announced.

Blooming Tree Fundraiser

- Heidi Quinn sent information regarding the Blooming Tree Fundraiser and asked if CDAs could arrange for this fund raising for the roof at Sacred Heart. The council recommended that we not have another fund raiser since we have been doing the capital campaign.

Meeting with Pastor Paul

- Father discussed the issue of Sunne Lutheran church council and Pastor Paul expanding marriage to include same sex couples. Fr. Frank has discussed with Pastor Paul that Sacred Heart will no longer be involved with ecumenical functions as we cannot identify in any way with a church that embraces practices that go against the teachings of Christ. Father stated that if we are truly Christian we need to take this stand.

Caritas Award and Catholic Charities Luncheon

- Deacon James Nistler and Henrietta will receive the Caritas Award at a luncheon on May 10. Information will be posted in the bulletin.

Next Meeting

- The next meeting will be Tuesday, May 3 at 6:30 p.m.
- Bev motioned to adjourn the meeting; Rich seconded the motion; motion passed.

Closing Prayer

- Father concluded with a closing prayer. The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Pat Anderson, Business Manager