

Sacred Heart Parish Council Meeting Minutes

9.14.17

7:00 P.M.

Sacred Heart Multipurpose Room

Attendees: Fr. Frank Schuster, Connie and Ken Roehrich (President), Connie Roehrich, Rich Conley (V-President), Marge Conley (Trustee), Jim Porter (Trustee), Robi Hutzenbiler, Travis Greff, and Pat Anderson (Business Manager) Absent: Bill Kary

Call to Order and Opening Prayer

President Ken Roehrich called the meeting to order. Fr. Frank led the council in the opening prayer.

Items to the Agenda – None; Travis moved to approve the agenda; Robi seconded the motion; motion passed.

Approval of Meeting Minutes from June 15, 2017

Connie moved to accept the June 15, 2017 parish council minutes; Robi seconded the motion; the motion passed.

Committee Reports

Finance:

- **Financial Reports** - Pat Anderson presented the August 31, 2017 Statement of Financial Position and the fiscal year-to-date Statement of Activities. There is around 3.6 months of operating money in the checking account. Once the income/expenses have been adjusted for roof donations and renovations we are showing a net loss of \$2,386 for the fiscal year. This is in part to reduced contributions over the summer and the large annual insurance payment.
- **Roof Funds and Budget** - Pat Anderson reviewed the roof budget and currently it is projected that we will need to take out a \$36,500 loan at this time. The final bill from Associated Builders has not been billed and they are still finishing up loose ends but we anticipate a bill very soon. Outstanding pledges are \$53,035.
- **Expansion Loan** – A 5 year loan of \$36,500 at 2.99% (variable interest) would be \$1,971.62/qtr. with total interest of \$2932.33 charged.
- **CMG Insurance Premium** – An email had been sent to parish council members on 6/29/2017 regarding the change to our insurance value. No comments had been received and the additional insurance premium of \$660 has been paid. The total insurance premium was \$5514.

Building Updates:

- **Snowguards:** Five additional 10' snow guards have been added to the east vestibule roof.
- **Lockset Change:** Replacement of the existing lockset with a classroom function lockset on the multipurpose door to the storage area has been done.

- **Heat tape in roof valley on west side:** Al Fitterer provided recommendations about the heat tape in the longest valley on the west side. Fr. Frank will talk to Dan about the outlets for the valley.
- **Gutter:** Fr. Frank will talk to Al about the backsplash on the gutter on the west side.
- **Metal louvers over the vents:** It was discussed that Kenny can order material to cover all the vents; he will do research on what is the best way to do them.
- **Future Maintenance (Next Priorities):** Window proposals for replacement of the windows in the fellowship hall were given out. Fr. asked parish council members to take them home and look at them. Al Fitterer had recommended not to go with vinyl windows. Kenny will research a couple of other options. Fr. obtained a bid for replacement of the flooring in the hallway between the fellowship hall and up to the carpet near the front entrance of the church. The bid came in at \$2,968 and it is the same flooring in the office.

Faith Formation:

- **CCD:** CCD begins Sept. 20 for grades 7 – 9 and Sept. 24 for K-6.
- **RCIA:** Fr. Frank will begin RCIA classes on Sept. 24. The classes are for any adults interested in learning more about the Catholic faith.
- **Confirmation:** Confirmation had been scheduled for next year at St. Hildegard in October. Concern had been raised with the large number of confirmands and that there wouldn't be room for all the families/guests to attend. The Bishop has agreed to have a confirmation Mass at St. Hildegard on Oct. 27 and there will be 9 confirmands (all from St. Hildegard). Confirmation will be held in 2018 at Sacred Heart Church; the scheduled date is Oct. 13.

Liturgy:

- **Octoberfest:** Scheduled for Sunday, October 1. Comments were made about the portable signs that we should have had Sacred Heart on them; could kids' games be added. Pat expressed that it was difficult to get all the information on them due to limitations in space.
- **Rich Conley:** A letter was presented informing the council of his resignation effective immediately. He thanked the council for all of its work and wished the council the best of luck in the future.

Next Meeting

- The next parish council meeting will be Thursday, November 9 at 6:30 p.m.

Closing Prayer – Led by Fr. Frank

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Pat Anderson