

**Sacred Heart Parish Council Meeting Minutes**  
**Thursday, November 17, 2016 - 6:30 P.M.**  
**Sacred Heart Fellowship Hall**

**Attendees:** Fr. Frank Schuster, Connie and Ken Roehrich (Vice-President), Beverly Monroe (Secretary), Rich and Marge Conley (Trustee), James Porter (Trustee), Bill Kary and Pat Anderson (Business Manager)

***Call to Order and Opening Prayer***

Vice-President Ken Roehrich called the meeting to order. Fr. Frank led the council in the opening prayer.

***Items to the Agenda – none.***

***Approval of Meeting Minutes from August 30, 2016***

Rich Conley moved to accept the August 30, 2016 parish council minutes; Bev Monroe seconded the motion; the motion passed.

***Committee Reports***

**Finance:**

- Pat Anderson presented the October 31, 2016 Statement of Financial Position and the fiscal year-to-date Statement of Activities. There is around 5 months of operating expenses in the checking account and once the income/expenses have been adjusted for roof renovations the net income is \$3,680. A good portion of the net income is from the Octoberfest profits of \$3157.08.
- Cemetery restricted funds in the checking account is \$2085.35. Ken Roehrich moved that this be moved to a restricted cemetery demand fund account through the Diocese of Bismarck; Rich Conley seconded the motion; the motion passed.
- Ken Roehrich moved to use the Octoberfest profit (\$3,157.08) for the classroom furnishings; Bill Kary seconded; motion passed.
- Pat Anderson reviewed the roof budget and currently it is projected that we will need to take out a \$65,000 loan in December. Outstanding pledges are \$76,155 so this will be needed to make the loan payments.

**Building Updates:**

- Pat Anderson reported that Bob Kjonas recommends no shoveling on the new roof as it will scratch it. No de-icer or salt should be used on the new sidewalk and Bob recommended using kitty litter.
- Fr. Frank asked, can we or should we do the updates for lighting in the hall and kitchen (\$6400 - \$8600 and \$850) and the cabinets in the multipurpose room (\$6000)? Tabled until after we know the final cost of all the renovation bills.
- The building project should be wrapped up in the next 3 weeks.

**Maintenance/Capital:**

- The yard maintenance schedule needs to be updated. Connie and Ken will update the list and Pat will provide them with an updated parish roster list.

- Carpet cleaning of the fellowship hall is scheduled for Wed., Nov. 30. The chairs/tables will need to be cleared from the hall on Sunday, Nov. 27 after the parish potluck. Jim Porter will see to it that this gets done.

#### **Liturgy:**

- The Bishop will be here Sunday, Nov. 27 to celebrate Mass and to dedicate the building project. A parish potluck will be held after Mass. Fr. Frank requested that Pat send out a postcard invite to parishioners and those who donated to the project.
- There will be a penance service on Dec. 11 at 4:30 p.m. Fr. Pat Cunningham will be here to assist with confessions.
- Fr. Frank is wondering if the parishioners would like to have a Christmas Eve Mass at 7 p.m. in addition to the 8:30 a.m. Christmas Day Mass. It was recommended to ask the parishioners.

#### **Stewardship: Tabled**

#### **Education: Nothing to report**

#### **Christian Services, Environment and Social**

- The CCD Christmas program will be on December 18.
- Poinsettias have been ordered for Christmas.

#### **Unfinished Business**

- Nitrogreen – Rich Conley reported that Nitrogreen has not contacted him.
- Insurance – Once the building project is complete we will need to have our insurance policy updated through CMG.

#### **New Business**

- Fr. Frank reported that he has purchased a new desk for the office to allow for a better work space for Pat. The desks in there will be moved to the classrooms as Misty has requested desks.
- Parish Council Terms are up for current members. Fr. Frank would like to have one more person go off at the end of the year and then have the rest go off later and have new ones come on with a 1 yr., 2 yr. and 3 yr. term so that Al Kuntz and Rich Conley will be off the council this year.
- Addendum: Bev Monroe will go off parish council at the end of the year.
- The council was asked to submit names to Fr. Frank for possible replacements.
- Ask the congregation for suggestions for a saying on the south wall of the church.

#### **Next Meeting**

- The next parish council meeting will be on Tuesday, January 17 at 6:30 p.m.

#### **Closing Prayer – Led by Fr. Frank**

Respectfully submitted,

*Pat Anderson*