

## Sacred Heart Parish Council Meeting Minutes

12.12.17

6:45 P.M.

### Sacred Heart Multipurpose Room

**Attendees:** Fr. Frank Schuster, Ken Roehrich (President), Connie Roehrich, Marge Conley (Trustee), Jim Porter (Trustee), Robi Hutzenbiler, Travis Greff, Bill Kary, and Pat Anderson (Business Manager)

#### *Call to Order and Opening Prayer*

President Ken Roehrich called the meeting to order. Fr. Frank led the council in the opening prayer.

*Items to the Agenda* – None

#### *Approval of Meeting Minutes from September 14, 2017*

Travis moved to accept the September 14, 2017 parish council minutes; Bill seconded the motion; the motion passed.

#### *Committee Reports*

##### **Finance:**

- **Financial Reports** - Pat presented the November 30, 2017 Statement of Financial Position and the fiscal YTD Statement of Activities. There is 3.94 months of operating money in the checking account and \$5200 of reserves above 3 months of operating money. The budgeted income for weekly collections is at \$1200 per week and YTD we are averaging around \$1050 per week. What we have in reserves will cover the shortfall providing our weekly donations go up to what has been budgeted.
- **Proposed Budget Updates/Revisions** - Pat reviewed the budget and proposed changes to include 1) income changes of: donations for roof projected at \$20,805; donations for cabinets at \$4000; and Expansion Fund Interest Earnings at \$293; 2) expense budget line items were proposed to add: \$430 for expansion fund loan interest, \$5100 for office (cabinets and misc.), and \$64,000 for roof renovation. The roof renovation includes up to \$4000 in funds for heat tape for the roof valley on the west side. The council recommended that further review of this be done to determine the warranty on the tape and to start small with around 100 feet of heat tape. Action: Kenny will follow up with Dan on his recommendations.
- **Expansion Loan** – A 5 year loan of \$32,850 at 2.99% (variable interest) was taken out in October. This will be around \$1775 per quarter with the first payment higher due to the interest incurred in Oct. – Dec. The first loan payment is due Jan. 1 and we paid \$3,680 towards the loan on Dec. 6. We currently have \$275 in roof money donations and we will continue to make payments probably on a monthly basis as long as the pledge payments come in.

### **Maintenance Updates:**

- **East Sidewalk:** The sidewalk between the east doors has become an ice hazard with the runoff of water from the roof and down the gutters. Ice melt will be placed on this regularly. Discussion was held that we may need to rope this area off over the winter.
- **Metal louvers over the vents:** Kenny will order the metal from Menards and get this done.
- **Windows:** Kenny provided another bid – tabled for now.

### **Liturgy:**

- Christmas Day Mass will be at 8:30 a.m.

### **Stewardship:**

- 13 stewardship cards (~21%) have come back. Father will continue to encourage people to complete these.

### **Education**

- The CCD Christmas program is this coming Sunday followed by a potluck.
- RCIA – about a dozen people are attending with one person possibly looking at becoming Catholic.

### **New Business**

- We have had a few new parishioners – Rhett Benning is interested in welcoming and providing a welcome gift package.
- Parish council members going off will be Kenny and Connie Roehrich and Bill Kary. Father asked that council members send him names of possible replacements.
- The lighting for the Stations of the Cross has been resolved and Dan and Luanne Schonert will pay for the lighting. One donation of \$500 has come in for a Station and this will be placed into restricted funds.

### **Next Meeting**

- The next parish council meeting will be Thursday, March 1 at 7:00 p.m.

### **Closing Prayer – Led by Fr. Frank**

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

*Pae Anderson*